

# Application for Distribution of Scholarship Funds & Extensions\*\*\*

(Awarded by Miss America's Outstanding Teen, Inc. 2005 thru 8/31/2020)

SEND APPLICATION AND ALL DOCUMENTS TO Donna Bozarth. [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org).

\*\*\*THESE SCHOLARSHIP FUNDS WERE EARNED THROUGH PARTICIPATION IN THE MAOTEEEN NATIONAL COMPETITIONS HELD FROM 2005 THRU 2020, ONLY.

Completion of this form and the attachment of the necessary documentation is required for the payment of all scholarships. Please allow up to 30 days from the receipt of all required documentation for payment(s) to be processed and paid.

DATE OF APPLICATION \_\_\_\_\_ DATE OF HS GRADUATION \_\_\_\_\_

CANDIDATE NAME \_\_\_\_\_

NAME OF STATE TITLE AND YEAR \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONES & EMAIL \_\_\_\_\_  
(HOME) (CELL) (EMAIL ADDRESS)

PARENTS' NAMES \_\_\_\_\_

PARENTS' ADDRESS \_\_\_\_\_

PHONES & EMAIL \_\_\_\_\_  
(HOME) (CELL) (EMAIL ADDRESS)

**REQUIRED:** NAME AND EMAIL ADDRESS OF YOUR STATE TEEN DIRECTOR:

**REQUIRED:** LIST ALL SCHOLARSHIPS (NAMES/AMOUNTS) YOU WON IN YOUR STATE WHILE COMPETING IN ANY MAOTEEEN PRELIMINARY: (If more space is needed, please include this information on an additional piece of paper and attach.)

PLEASE CHECK THIS BOX IF YOU ARE REQUESTING AN EXTENSION FOR THE USE OF YOUR SCHOLARSHIP. EXPLAIN THE REASON FOR THE NEED FOR AN EXTENSION (see the attached scholarship rules for additional information regarding extensions):

## COLLEGE/UNIVERSITY INFORMATION

NAME OF COLLEGE OR UNIVERSITY \_\_\_\_\_

WEB SITE ADDRESS OF SCHOOL \_\_\_\_\_

ADDRESS \_\_\_\_\_  
(WHERE THE SCHOLARSHIP CHECK IS TO BE SENT)

NAME OF CONTACT PERSON \_\_\_\_\_

PHONE & EMAIL OF CONTACT PERSON \_\_\_\_\_  
(OFFICE) (EMAIL ADDRESS)

STUDENT ID NUMBER \_\_\_\_\_

**THE FOLLOWING INFORMATION IS REQUIRED AND MUST BE ATTACHED TO THIS DOCUMENT IF YOU ARE REQUESTING PAYMENT OF YOUR SCHOLARSHIP:**

- LETTER FROM AWARDEE REQUESTING PAYMENT OF SCHOLARSHIP TO HER UNIVERSITY/COLLEGE.
- EMAIL VERIFICATION (form attached) FROM MAO STATE EXECUTIVE DIRECTOR (TEEN OR MISS) VERIFYING THAT ALL STATE AND LOCAL SCHOLARSHIP MONIES HAVE BEEN EXHAUSTED, WITHOUT FORFEITING.-SEND EMAIL TO [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org).

- ORIGINAL** DETAILED AND **CURRENT** COPY OF TUITION BILL, SHOWING A BALANCE DUE. (**"ZERO BALANCE" TUITION STATEMENTS ARE NOT ACCEPTED.**) BILL MUST SHOW ALL OTHER SCHOLARSHIP ASSISTANCE, LOANS, ETC.
- (**IF APPLICABLE**) COPY OF "ON CAMPUS" HOUSING BILL. (REFER TO ATTACHED RULES FOR FURTHER EXPLANATION.)
- (**IF APPLICABLE**) COPY OF YOUR STUDENT LOAN DOCUMENT WITH ALL INSTRUCTIONS FOR PAYMENT OF SCHOLARSHIP DIRECTLY TO THE LOAN COMPANY.
- SIGNED FERPA FORM, ATTACHED. (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT, 1974) *THIS FORM MUST BE ON FILE AT YOUR SCHOOL FOR USE IF THERE ARE QUESTIONS REGARDING CHARGES ON TUITION STATEMENT.*

EFFECTIVE JULY 2021 – ALL SCHOLARSHIPS FUNDS ARE MANAGED AND ADMINSTRATED BY **RAYMOND JAMES FINANCIAL, ST. PETERSBURG, FL.** ALL REQUESTS FOR FUNDS MUST BE PRESENTED TO DONNA BOZARTH (OR HER ASSIGNED SUBSTITUTE) ("SCHOLARSHIP INTERMEDIARY") AT [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org).

BY CHECKING THIS BOX, I AM AGREEING THAT I HAVE READ THIS DOCUMENT AND **ALL SCHOLARSHIP RULES** COPIED WITHIN THIS APPLICATION. I ALSO AGREE THAT ANY DISPUTE WHICH MAY ARISE CONCERNING THE PAYMENT OF SCHOLARSHIPS WILL BE PROPERLY AND FAIRLY REVIEWED BY THE SCHOLARSHIP ADMINISTRATOR AND THEIR RESOLUTION SHALL BE BINDING.

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SIGNATURE OF APPLICANT

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PRINT NAME OF APPLICANT

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SIGNATURE OF PARENT (IF UNDER AGE 18)

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DATE

# Verification Of Payment of All State and Local Scholarship Funds\*\*

**\*\*To be completed by state teen director (or state executive director) and included with the Scholarship Application.**

Name of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

State Teen Title and Year: \_\_\_\_\_

List all local and state scholarships won by this candidate (title name and amount of scholarship): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing this document, I am affirming that the above-mentioned candidate has received all local and state scholarship funds, as listed on this form, **without forfeiture** of any funds.

\_\_\_\_\_  
Name and Title of State Leadership Position

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**\*AUTHORIZATION TO RELEASE INFORMATION**

***Student Consent for Education Records to be released to  
Parent(s), Legal Guardian(s), Other Tuition Provider(s), or Other Indicated Individual(s):***

***\*Student must place this form on file with the school.***

Student's Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

**PLEASE READ:**

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the undersigned student hereby permits (Name of Institution) \_\_\_\_\_ and its representatives to disclose the information specified below to the following individual(s) or agency(ies):

Name: **Donna Bozarth, SCHOLARSHIPS ADMINISTRATOR/INTERMEDIATOR, CROWN AND SCHOLAR, INC.**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

This consent shall be valid throughout the student's enrollment at (Name of Institution) \_\_\_\_\_ and thereafter but may be modified or rescinded in writing by the student. The parent(s), legal guardian(s), tuition provider(s), or other indicated individual(s) agree that they shall not disclose the specified information to third parties without the student's authorization.

**INFORMATION TO BE RELEASED:**

The following information from my records at \_\_\_\_\_ may be released to the above-specified person(s):

Grades and academic standing \_\_\_\_\_

Academic Information   X  

Discipline records \_\_\_\_\_

Tuition and fee status   X  

Other, please SPECIFY: \_\_\_\_\_

All records or information \_\_\_\_\_

*I have read and understand the contents of this consent form pertaining to the Family Educational Rights and Privacy Act of 1974.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **SCHOLARSHIP RULES AND REGULATIONS**

### **1. Scholarship Usage:**

- a. Scholarships may be expended for **current college/university tuition** and **on-campus room and board**, only. Under certain circumstances, payments toward college loans may be considered upon receipt of the required documentation.
- b. Online classes and studies abroad may be considered for payment and paid upon the full examination and at the discretion of the SCHOLARSHIP ADMINISTRATOR/INTERMEDIATOR.
- c. Parking fines, bus passes, ID cards, library fines, health insurance or other non-tuition related items such as course fees are **NOT** covered.
- d. Meal plans are covered if the student is (a) living on campus, (b) board is covered, and (c) she is enrolled as a full-time student (a minimum of 12 semester hours).
- e. Other “post high school” tuition **may be** considered upon written request from the student. (example: technical schools, summer performing arts programs, studies abroad with requirements, etc.). These types of programs are not covered while the student is still in high school. These requests are paid upon the full examination of the SCHOLARSHIP ADMINISTRATOR/INTERMEDIATOR.

### **2. Requesting Usage:**

- a. The “**Application for Distribution of Scholarship Funds and Extensions**” (known as the “Application”) must be fully completed, and all required documentation attached. Contact Donna Bozarth at [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org) for application copies and questions.
- b. All original documentation can be **emailed** to the address listed above and on the “Application”.
- c. Requests for scholarships are processed upon receipt if ALL required documentation as described in the “Application”.
- d. Scholarships **will not** be paid to a tuition statement that shows a “zero” balance for the current semester. Scholarships are used to pay “the gap” (what is not paid by other scholarships and loans) in your tuition statement.
- e. Tuition statements must be for the **current semester** and show an itemized list of all fees, charges, and credits, **including other scholarships that have been awarded**.
- f. Tuition statements must show the number of semester hours for the **current semester**. (If your statement does not show this information, a copy of the student’s class schedule will suffice.)
- g. Screen shots of documents are **not accepted**. All documents must be scanned and emailed to [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org).

3. If a national teen participant competes in and wins a state miss title **BEFORE** she has exhausted the use of her teen scholarship, she must inform the Scholarship Administrator/Intermediator in writing and make the proper arrangements regarding any future payments of the teen scholarship.

### **4. Additional Scholarship Payment Guidelines:**

- a. **ON-CAMPUS** room and board is payable for **full time students, only**. This does not include key fees or deposits. Utilities (electric, gas, cable, landline phone, internet services etc.) are **not** covered unless they are included in the rental fee.
- b. All scholarship payments must be for **CURRENT** expenses only. (Current expenses are defined as those falling within the current semester.)
- c. Applicant must maintain at least 12 credit hours per semester as a full-time student.
- d. Part time students must maintain 9 credit hours per semester.

### **5. Usage and Forfeiture:**

- a. Applicants receiving scholarships at the national level must use the scholarships won at the state and local level prior to applying for the funds held in trust by RAYMOND JAMES FINANCIAL.
- b. Verification must be submitted, in writing, from the State Executive Director, that all state and local money has been exhausted, without forfeiture.
- c. National Scholarship usage must begin within **ONE** year of high school graduation. (*Since high school graduation dates vary across the country, the universal date of May 31 of the applicant’s graduation year will be used.*) **(ALL SCHOLARSHIP MONIES WILL BE HELD IN THE RAYMOND JAMES INVESTMENT ACCOUNT IF NOT USED WITHIN THIS TIME FRAME.)**
- d. Scholarships are available for a total of FOUR (4) years from the date of high school graduation with proper notification as described in this application.
- e. If there are extenuating circumstances that are delaying the usage of a candidate’s scholarship monies, she may submit a written request for an extension of one year. (**See Application for Distribution of Scholarship Funds & Extensions**) This request must be received **PRIOR** to the end of the one-year period following graduation in order to be considered. If the request is received past the one-year deadline, it will be denied, and the money will remain in the RAYMOND JAMES INVESTMENT ACCOUNT funds.
- f. **If the extension process has begun**, the Administrator will accept yearly (using the May 31 deadline for each year) requests for scholarship extensions for a total of four (4) years following the original graduation date. At the end of four (4) years, (using the May 31 cutoff date), all unused scholarship monies will remain in the RAYMOND JAMES INVESTMENT ACCOUNT.
- g. Once a contestant begins usage of her scholarship funds, if there occurs a continuous, uninterrupted one (1) year period in which there is no activity in her account, the balance of that account will no longer be available.
- h. Extension requests can be sent via email to [Donna@CrownandScholar.org](mailto:Donna@CrownandScholar.org). You must receive verification that the extension has been accepted.
- i. It is the responsibility of the applicant to maintain contact with the Scholarship Administrator regarding all scholarship payments. **THE ADMINISTRATOR IS NOT RESPONSIBLE FOR MAINTAINING A CALENDAR OF GRADUATION DATES FOR THE APPLICANTS.**

### **6. Disputes:**

- a. All disputes must be sent, in writing, to the Scholarship Administrator.
- b. All disputes will be fairly examined by the Scholarship Administrator. Every effort will be made to fairly resolve any issue that may arise regarding scholarship payments.
- c. The decision of the Scholarship Administrator shall be final and binding.